

## **Volunteer Dental Assistant**

**Summary:** Assisting the dentist in performing their treatment to the patient

**Department:** Water Street Health Services

**Hours of Operations:** Tuesdays 8am-noon; 1pm -5pm, Wednesdays 8am –noon or 9am – 1pm, Thursdays 8am –noon; 1pm -5pm and Fridays 8am –noon.

### ***Essential Duties:***

1. Use your best professional judgment to assist dentist in providing treatment/services to the patients within the scope of the guidelines set down by the clinic, the dentist and your ability, knowledge and experience.
2. Notify the dentist when the patient is ready for an examination.
3. Let the clinic administrator know of any improvements that could be made to better serve the volunteers and the patients.
4. Provide detailed notes in patients chart as to treatment provided and needed when instructed to do so by the dentist, in a clear legible manner.

### ***Education:***

Graduate of an accredited Dental Assistant Program with current active license in radiology.  
Experienced Dental Assistant currently practicing in a dental office with active radiology license.

### ***Equipment:***

Ability to use X-ray machine, high and low speed suction, Ultrasonic, Autoclave and Statim.

***Supervised by: Dental Clinic Administrator***