

Water Street Mission Job Description  
**Vice President of Community Ministries**

**Summary:**

The VP of Community Ministries reports to the President and serves as an integral member of the senior leadership team. The VP will provide leadership and direction to all ministries geared toward the community and individuals who are not currently engaged in residential programs. The VP will be responsible for the development and oversight of services, programs and partnerships to assist individuals and families in need, and provide supervision and support to ministries focused on children and youth in our community.

**The Director of Outreach Ministries must be:**

1. Willing to sign the Water Street Ministries' Statement of Faith
2. A current and active member and/or regular attendee of a local church.
3. Able to fully support the Water Street Ministries' core values and ministry philosophy.

**Essential Duties:**

Leadership and Strategic Direction

- To assist the President in developing a strategy for investment in the community that reflects the mission, vision, and values of the organization and reflects a Christian Community Development approach.
- To provide leadership to the development of a ministry model that allows us to give not only the water (resources) but also the living water (share the Gospel of Jesus Christ) to families and individuals in the community.
- To develop, implement, and maintain programs that minister to the physical, social, emotional, and spiritual needs found in our community using a community development model.
- To support and assist directors of Teen Haven and Wonder Club Early Learning in developing vision and strategies for effective ministry that reflect the M/V/V of Water Street Mission.
- To represent the organization publicly and develop productive partnerships with other ministries, churches, businesses, and partners in a way that allows for mutual accomplishment of personal missions (specifically related to community engagement through Outreach, Teen Haven, and Wonder Club)

Management and Supervision of Programmatic Functions

- To manage warehouses and logistics to safely handle the flow of food and other resources throughout the ministry
- To develop a strategy to provide a nutritious food offering each week for families in need—securing appropriate food from outside vendors and developing new food partnerships
- To effectively coordinate efforts with other departments to bring all assets of WSM to the needs of individual community members
- To supervise and train staff and volunteers serving in Outreach Ministries and coordinate effective execution of Outreach Ministries programs
- To develop and maintain partnering relationships with local churches and community agencies that enable WSM to best serve the needs of the community and the work of the local Body of Christ.
- To support staff of Teen Haven and Wonder Club Early Learning Center in developing and implementing programs and activities that effectively accomplish their goals.
- To work in harmony with other Mission departments and personnel.
- Other duties as assigned.

**Education/Experience:** A Bachelor's Degree or equivalent training and experience. A minimum of five years' experience in human services ministry, preferably in urban community development or

rescue mission ministry. Experience in leadership, management, and partnership building is preferred. A valid driver's license.

**Equipment:** Computer, 15-Passenger Van

**Supervised by:** President of Water Street Mission

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. While performing the essential functions of this job the employee is regularly required to stand, walk, or sit and use hands to finger, handle, or feel, and is occasionally required to lift and/or move up to 35 pounds. May require occasional weekend or evening availability.

**Christian Life:** As an employee of the Water Street Rescue Mission, you are an important member of a Christian Missionary organization. All staff members are Christian Missionaries and are required from time to time to participate in chapel services, outreach ministries, or counseling sessions. Because of the nature of these types of ministries, it is an absolute necessity that you possess and maintain a testimony or lifestyle that is above reproach. What you do on your own time may seriously affect your ability to perform these types of ministries, which are an important part of your job.