

WSM Job Description Dock Worker/Assistant Cook

Summary:

Assist in food services by receiving donations, assisting with product storage and inventory control, food preparation, serving, and cleaning in an institutional setting to guests, volunteers and staff.

FLSA: Full-time, non-exempt

The Food Service Cook must be:

1. Willing to sign the Water Street Ministries' Statement of Faith
2. A current member or regular attendee of a local church.
3. Able to fully support the core values and philosophy of ministry held by Water Street Ministries

Essential Functions:

- Assist donors at food dock in a pleasant and courteous manner
- Receive product at the dock, use pallet jack or forklift to move product for proper storage
- Keep the dock area clean and organized, including fridges, freezer, restroom and shelves
- Assist the cooks with food prep and meal service in accordance with menu specifications and established food safety practices as directed by supervisor
- Ensure that proper sanitation and food safety procedures are followed during clean up
- Operates and clean various kitchen equipment
- In the absence of department supervision, maintain good order and discipline while on shift and report any violations in accordance with Mission and department policy
- Work in harmony with all staff modeling Christ-like character and conduct
- ***Perform other duties as assigned.***

Education/Skills: High School Diploma or G.E.D required, general math competency, computer proficiency on databases and email communications, experience in a retail or food service industry preferred. Able to lift 50lbs, experience using a forklift is preferred. Willing to provide leadership to volunteers, excels in a fast-paced work environment, enjoys food service and working in a team environment. This position will work some weekends and holidays.

Reports to: Food Services Manager

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. While performing the essential functions of this job the employee is regularly required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, and stoop, kneel, crouch or crawl and is occasionally required to lift and/or move up to 50 pounds. Employee is regularly exposed to hot, wet or humid conditions, works near moving mechanical parts, and works early morning or late evening shifts. Employee must be able to work early morning, evening and weekend shifts.

Christian Life: As an employee of the Water Street Ministries, you are an important member of a Christian missionary organization. All staff members are considered Christian missionaries and are required from time to time to participate in chapel Services, outreach ministries, or counseling sessions. Because of the nature of these types of ministries, it is an absolute necessity that candidates for employment possess a testimony and lifestyle that is above reproach. What you do on your own time may seriously affect your ability to perform these type of ministries which are an important part of the position.

