

## **Water Street Mission Job Description Teacher's Assistant – Wonder Club Program**

**Summary:** Responsible for assisting teachers in ministering to children. This is a school year position (9 months)

**FLSA:** Hourly, PT

### **The Wonder Club's Teacher Assistant must be:**

1. Willing to sign the Water Street Mission Statement of Faith
2. A current member or regular attendee of a local church
3. Able to fully support Water Street Mission's core values and philosophy of ministry.

### **Essential Functions:**

- To share the gospel of Jesus Christ with children and parents as opportunities arise.
- To maintain programs for assigned children in the following domain areas; spiritual, physical, social, academic, creative, emotional needs.
- To assist classroom teachers with daily routines (setting/cleaning up for activities, preparing snack time & children ready to go outside, etc).
- To interact with children during learning center and free play times.
- To plan and/or teach Bible, and implement other lesson plans as delegated by Lead Teacher.
- To assist teachers in transitioning children from one activity to the next.
- To communicate matters of concern: students or parents to the appropriate teacher. Matters of concern about staff report to the Lead Teacher.
- To assure that "school" tools/materials are properly maintained, stored, and put-away.
- Other duties as assigned.

### **Education and Experience:**

High School Diploma or GED. Experience and/or training working with children, as well as a desire to cooperate with and assist classroom teachers; valid PA driver's license to drive van

**Supervised by:** Wonder Club Director

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. While performing the essential functions of this job the employee is regularly required to stand, walk, or sit and use hands to finger, handle, or feel, and is occasionally required to lift and/or move up to 35 pounds.

### **Christian Life:**

As an employee of Water Street Ministries, you are an important member of a Christian Missionary organization. All staff members are Christian missionaries and are required from time to time to participate in chapel services, outreach ministries, or counseling sessions. Because of the nature of these types of ministries it is an absolute necessity that you possess and maintain a testimony or lifestyle that is above reproach. What you do on your own time may seriously affect your ability to perform these types of ministries, which are an important part of your job.