

STEP BY STEP INSTRUCTIONS



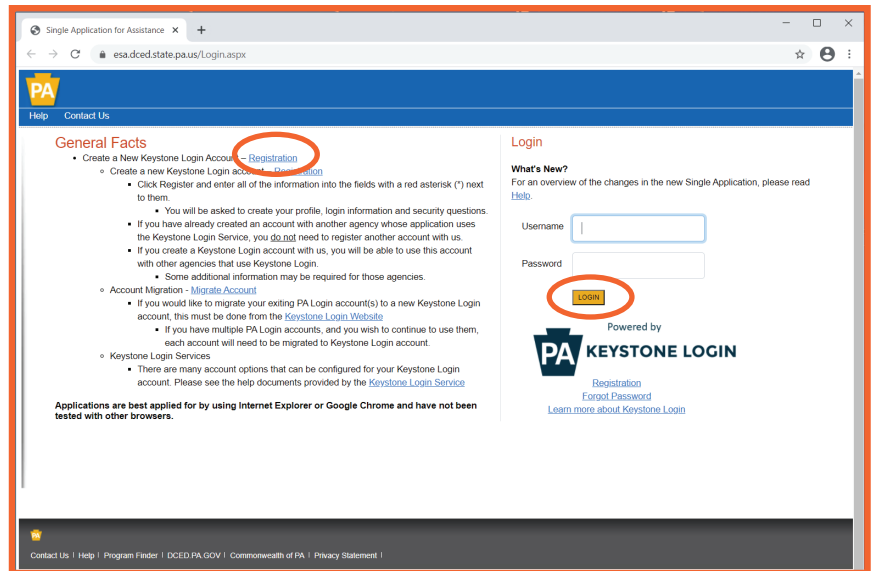
WATER STREET MISSION

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To Apply for EITC (Educational Improvement Tax Credits) go directly to the Pennsylvania Department of Community and Economic Development (DCED) single application portal:

[www.esa.dced.state.pa.us /Login.aspx](http://www.esa.dced.state.pa.us/Login.aspx)

1. If it is your first time applying for tax-credits or other DCED program, **click the "Registration" button.** Otherwise, enter your username and password to **"Login"**.

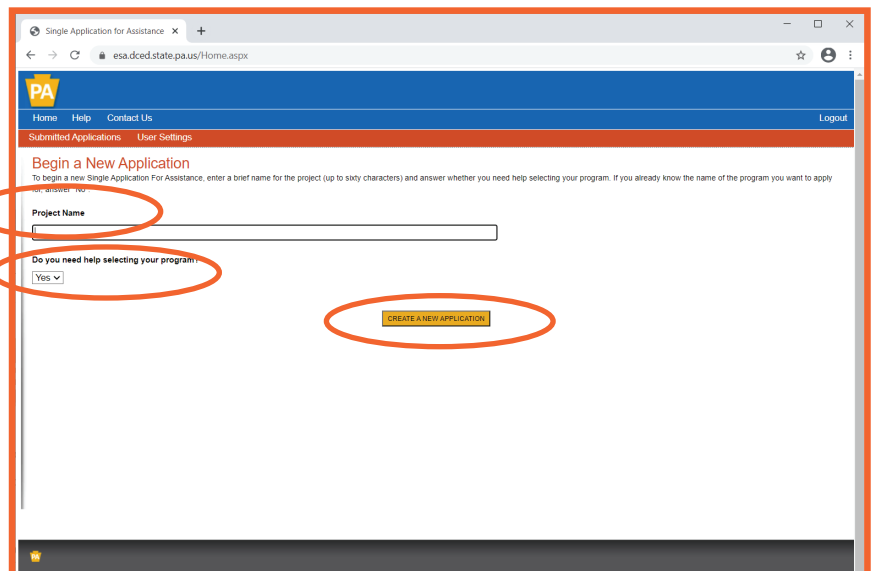


2. Begin a New Application.

a. Give it a **"Project Name"**.

b. Choose **"Yes"** on the dropdown to get help selecting your program.

c. Click on **"Create A New Application"** button.



STEP BY STEP INSTRUCTIONS



3. Select Program.

- Check "DCED" under agencies.
- Check "Other Government or Non-Profit".
- Sort By "Show Single Application Programs First".
- Click on "Search" button.

Select Program
Below is a listing of the types of organizations and projects that are most commonly funded. You may select more than one option. If no options are selected, all programs will display.

Agencies
Select to limit the search results:
 Dept of Agriculture F.A. DCED EP PennDOT PLCB LAI Office of the Budget PDA PEMA PHMC
[Clear Agencies](#)

Non-Profit/Government Enterprise Types (Display For-Profit Program Finder)
If you are applying on behalf of a company, you may want to search the For-Profit Program Finder (click the link above).
 Authority
 College/University
 Economic Development Provider
Types of organizations include but are not limited to: Area Loan Organizations (ALO), Community Development Financial Institutions (CDFI), Economic Development Corporations (EDC), Industrial Development Authorities (IDA), Industrial Development Corporations (IDC), Local Development Districts (LDD), Redevelopment Authorities, and Regional Export Networks (REN).
 Municipality
County Government and Certain Governments (COGs) should also check this option for eligible programs.
 Other Government or Non-Profit
Programs are available to Government or Non-Profit organizations not listed above. Non-Profit/Government organizations listed above may also want to check this section for additional funding sources. Private Non-Profit organizations competing in primarily For-Profit industries may also want to check the For-Profit Program Finder using the Non-Profit Program Finder.

Use of Funds
Be sure to carefully read the Program Fact Sheet and Guidelines to make sure the project costs are eligible for funding. If the project does not match any of the options listed below, leave this section blank to view all programs.
 Advanced Technology - Including Biotechnology, Life Sciences, and Nanotechnology
 Community Services - Examples include Low Income Assistance projects and Emergency Responders programs
 Infrastructure / Site Development / Housing - Including Construction, Environmental Assessments and Clean-Up, Land and Building Acquisition
 Machinery and Equipment
 Planning / Marketing - Encompasses a wide range of projects, including Consulting Services, Municipal Planning, Research and Development, and Tourism Promotion
 Workforce Development - Including Education and Job Training

Sort By
 Show Single Application Programs First

SEARCH

63 results. [\(Edit Search\)](#)
 Displaying page 2 of 7

4. Find EITC Program.

- Go to Page "2" of search results
- Scroll to the "Educational Improvement Tax Credit (EITC) section".
- Click "Apply" next to the pencil.

Single Application for Assistance x +

es.dced.state.pa.us/Program.aspx?Page=2#results

March 6, 2020 published at 50 PA B. 1644 (March 21, 2020), and any renewal of the state of disaster emergency

Additional Information: [Program Fact Sheet](#), [Guidelines](#)

COVID-19 PA Hazard Pay Grant
 Pennsylvania Department of Community and Economic Development
 This program is not currently accepting applications. Please read the Program Fact Sheet for more information.
 The COVID-19 PA Hazard Pay Grant Program (the "program") was established to help employers provide hazard pay to employees in life-sustaining occupations during the coronavirus (COVID-19) pandemic. Hazard pay is intended to keep front-line employees working in sectors that are vital to every Pennsylvanian's existence. The program will help employers provide hazard pay for their employees to retain current employees. This reimbursement-based grant is for employers who will be offering hazard pay over the eligible program period.
 The Act of May 29, 2020 (Act 2A of 2020), known as the COVID-19 Emergency Supplement to the General Appropriation Act of 2019, appropriated \$50,000,000 from the COVID-19 Response Restricted Account to DCED to be used for COVID-19 hazard pay. The program is administered by the Office of Economic Development (DCED).
 Additional Information: [Program Fact Sheet](#), [Guidelines](#)

Educational Improvement Tax Credit (EITC)
 Pennsylvania Department of Community and Economic Development
 DCED will begin accepting applications May 15, 2019. DCED will begin accepting new, first year applications July 1, 2019.
 Tax credits to eligible businesses contributing to an Educational Improvement Tax Credit. Tax credits may be applied against the tax liability of a business for the tax year in which the contribution was made. A desktop guide for businesses on how to apply using DCED's Electronic Single Application for this program is available on NewPA.com.
 Eligibility: Businesses authorized to do business in Pennsylvania who are subject to one or more of the following taxes: Corporate Net Income Tax, Capital Stock Franchise Tax, and Trust Company Shares Tax; Title Insurance Companies Shares Tax; Insurance Premiums Tax; Mutual Thrift Institution Tax; or Personal Income Tax of S corporation shareholders or Partnership partners.
 Additional Information: [Program Fact Sheet](#), [Guidelines](#)

Entertainment Economic Enhancement Program
 Pennsylvania Department of Community and Economic Development
 ACT 43 of 2017, the Entertainment Economic Enhancement Program Law (ACT 84) was enacted and authorized the issuance of \$4 million in tax credits in an effort to expand the activity of Concert Rehearsal and Tour companies in Pennsylvania.
 Eligibility: Entertainment Economic Enhancement Program (the "Program") under the Program is restricted to Concert Tour promotion companies, Concert Tour management companies, or other Concert management companies subject to taxation under Article III, IV or VI of the Tax Reform Code of 1971 that produce a series of live musical Concerts with performances featuring a live musical performer or performers in front of a live audience (the "Applicant"). Performances must be held at two or more different locations within Pennsylvania that qualify as a Class 1 Venue, Class 2 Venue, or Class 3 Venue, as defined in the Act.
 Additional Information: [Program Fact Sheet](#), [Guidelines](#)

ESG-CV
 Pennsylvania Department of Community and Economic Development
 Emergency Solutions Grant - CARES (ESG-CV) - The Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act) provided for a supplemental appropriation of Homeless Assistance Grants under the Emergency Solutions Grant (ESG) as authorized by McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77), as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (P.L. 111-22) (42

STEP BY STEP INSTRUCTIONS



5. Program Requirements.

a. Make sure you have all of the "Program Requirements" met, if not follow the links.

b. To continue the application, click "Continue".

REVIEW INFORMATION BELOW
• BEFORE YOU CAN APPLY FOR EDUCATIONAL IMPROVEMENT TAX CREDIT (EITC), YOU MUST COMPLETE THE PRE-APPLICATION REQUIREMENTS SECTION BELOW.

Program Requirements
All applicants are required to complete the electronic Tax Compliance Form for Tax Credits on the Department of Revenue website via the link below. The Tax Compliance Form previously submitted via paper submission to DCED will no longer be accepted.
<https://taxesforms.pa.gov/apps/0a/revenue/Tax.Credit.Economic.Development.Clearance>
Instructions on completing the Tax Compliance Form can be found by clicking the link below and selecting the first option (Form Instructions) under the Clearance Form for Tax Credits on the right of the screen.
<https://www.revenue.pa.gov/taxcredits>

[Continue](#)

Contact Us | Help | Program Finder | DCED PA.GOV | Commonwealth of PA | Privacy Statement |
Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED)
Single Application for Assistance, Version Release 5.9.1.0n1

6. Fill out Application.

a. Fill in "Applicant Information"

Single Application for Assistance x +
es.dced.state.pa.us/applicant.aspx

PA
Home Help Save Print Contact Us Logout
Requirements Applicant Address Certification

Agency: Pennsylvania Department of Community and Economic Development
Applicant: Web Application #: 8903337
Program: Educational Improvement Tax Credit (EITC)
Program Fact Sheet Program Guidelines

Applicant Information
To copy your Registration information into the application, click the "Use Account Information" button below.

USE ACCOUNT INFORMATION

Applicant Entity Type: Limited Liability Partnership Partnership
 Government Non-Profit Corporation
 Sole Proprietorship Limited Liability Company
 S Corporation C Corporation

Applicant Name: _____
NAICS Code: _____
FEIN/SSN Number: _____
*Please enter FEIN as 9 digits, no dash.
DUNS Number: _____
CEO: _____
CEO Title: _____
SAP Vendor #: _____
(xxxxxx or xxxxxxxxxx)
Contact Name: _____
Contact Title: _____
Phone: _____ Ext: _____
(xxxx-xxxx)
Fax: _____

STEP BY STEP INSTRUCTIONS



WATER STREET MISSION
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7. Make sure you select the appropriate "EITC program commitment".

a. To support our Pre-Kindergarten program, select PKSO (this provides a 100% tax-credit).

b. To support our Kindergarten program, select the appropriate SO option (for a 75% or 90% credit).

c. Don't forget to fill out the "Dollar amount to be donated".

d. After that you should be able to "Submit" it.

1. Please enter the Business Tax Year End month and day (MM/DD) ◆

2. Please enter the company Revenue ID number. If your company structure does not have one, please enter zero's (0000000000) ◆

3. Will the contribution be personal property or services? ◆

If yes, please upload a document that describes the property or service and appropriate information establishing the value of the contribution.

Upload Files
Use the control below to select your file. Each file can be no larger than 30MB.

File 1 No file chosen

The tax credit amount, Question 6, does not calculate until both a commitment, Question 4, and a donation amount, Question 5, are entered. When you first type in or change the donation amount you will need to click on the tab key, to calculate the tax credit. The amount of the tax credit will appear as a budget table in the printed copy of the application.

4. This application is for the following commitment ◆
 ◆
Educational Improvement Organization
PKSO = Pre-K Scholarship Organization
SO = K-12 Scholarship Organization

5. Please enter the dollar amount to be donated per year through the Educational Improvement Tax Credit Program ◆

6. Tax Credit Amount
0.00