

Water Street Mission Job Description Part-Time Custodian

Job Summary: Opportunity for ministry to our guests and staff by providing custodial support. Ensure that Providence Shelter is cleaned on a regular schedule.

FLSA: Part-time, Hourly non-exempt (16 to 20 hours per week)

The Part-time Custodian must be:

1. Willing to sign the Water Street Missions' Statement of Faith
2. A current member or regular attendee of a local church
3. Able to fully support the core values and philosophy of ministry held by Water Street Mission

Duties/Responsibilities:

Custodian Duties Daily: Providence Shelter

1. Dry mop and/ or run floor machine in main areas
2. Clean doors and windows
3. Vacuum entry rugs
4. Clean all bathrooms and shower rooms
5. Empty all trash
6. Resupply Shelter and bathrooms
7. Assist janitorial staff when another member is on vacation or out sick
8. Performs other duties as assigned

Education/Skills: Some custodial experience preferred. High school diploma or GED preferred.

Reports to: Director of Facilities

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. While performing the essential functions of the job the employee is regularly required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, and stoop, kneel, crouch or crawl and is occasionally required to lift and/or move up to 50 pounds. Employee is regularly exposed to hot, wet or humid conditions, works near moving mechanical parts.

Christian Life: Water Street Mission is a privately funded 501(c) 3 Non-Profit, evangelical Christian ministry. Our designated purpose is religious and we are a Christ-centered ministry that is dedicated to sharing the Gospel and helping the homeless and impoverished. We consider every position to be essential in the fulfillment of our ministry and purpose statement. As such, each employee must have a relationship with Jesus Christ as their personal Savior and Lord. All employees must:

- Be able and willing to share the Gospel and participate in the ministry activities of Water Street Mission.
- Subscribe to the Water Street Mission Statement of Faith and Qualifications of Employment upon hire and continuously while employed.
- Adhere to the Water Street Mission Employee Handbook.