

WSM Job Description Food Services Lead Cook

Summary:

Coordinates and ensures food preparation, serving, and cleaning in an institutional setting to guests, volunteers and staff. This person will also interact with, train and supervise staff, guests and volunteers in cooperation with the food services team.

FLSA: Full-time, non-exempt

The Lead Cook must be:

1. Willing to sign the Water Street Mission's Statement of Faith
2. A current member or regular attendee of a local church.
3. Able to fully support the core values and philosophy of ministry held by Water Street Mission

Essential Functions:

- Prepares and serves food items in accordance with menu specifications and established food safety practices as directed by supervisor
- Ensures that proper sanitation and food safety procedures are followed during clean up
- Operates and cleans various kitchen equipment.
- In the absence of department supervision, maintains good order and discipline while on shift and reports any violations in accordance with Mission and department policy
- Works in harmony with all staff, guests and volunteers modeling Christ-like character and conduct
- Trains, supervises and functions as the staff point person for the staff, guests and volunteers performing tasks in cooperation with the food services team
- ***Perform other duties as assigned.***

Education/Skills: Food services experience in a restaurant or institutional setting, willing to manage staff, guests and volunteers, excels in a fast-paced work environment, enjoys menu planning and working in a team environment. High school diploma or GED preferred. Servsafe certification preferred. This position will work some weekends and holidays.

Reports to: Food Services Manager

Physical Demands:

Occasionally = 1%-33%; Frequently = 34%-66%; Continuously = 67%-100%

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.

- Stand, walk, or sit - *continuously*
- Use hands to finger, handle, or feel – *continuously*
- Reach with hands and arms – *frequently*
- Stoop, kneel, or crouch - *occasionally*
- Lift and/or move up to 50 pounds - *occasionally*
- Regularly exposed to hot, wet, or humid conditions, and may work near moving mechanical parts
- Must be able to work early morning, evening, and weekend shifts

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Christian Life:

Water Street Mission is a privately funded 501(c)3 non-profit, evangelical Christian ministry. Our designated purpose is religious and we are a Christ-centered ministry that is dedicated to sharing the Gospel and helping the homeless and impoverished. We consider every position to be essential in the fulfillment of our ministry and purpose statement. As such, each employee must have a relationship with Jesus Christ as their personal Savior and Lord. All employees must:

- Be able and willing to share the Gospel and participate in the ministry activities of Water Street Mission.
- Subscribe to the Water Street Mission Statement of Faith and Qualifications of Employment upon hire and continuously while employed.
- Adhere to the Water Street Mission Employee Handbook.