

Volunteer Scribe

Summary: Scribe for our volunteer providers during regularly scheduled clinic sessions.

Hours of Operation: Monday and Wednesday 8:30 AM - 12:00 PM, Monday 4:30-8:00 PM, Thursday 1:30-5:00 PM.

Commitment: Bi-weekly.

Department: Water Street Health Services.

Essential Duties:

- Accompany medical provider in Exam Room while seeing patients.
- Accurately and thoroughly document medical visit and procedures as they are being performed.
- Assist provider with any questions or navigation of epic.

Education: Prior knowledge of epic preferred, prior experience in medical setting preferred, complete scribe training at LGH for epic.

Supervised by: Director of Medical Services.